

# 5 BASiC Steps

## Begin Again

## Accounting

## Statements

## investigation

## Consulting



### Step 1) **Begin - Give us your accounting documents**

Bank Statements, Receivables, Payables, Inventory, etc.

### Step 2) **Accounting - We process your information, reconcile and file**

### Step 3) **Statements - We prepare the Financial Statements**

Balance Sheets, Income Statements, Ledger, Reports

### Step 4) **investigation - Accountant Review of Financials**

Proactive Tax Planning can potentially minimize your tax burden

### Step 5) **Consulting - Business Strategist Review**

Analysis of Goals, Operations, Marketing, Trends,  
Key Performance Indicators, Benchmarking

### Step 1) **Begin Again - Meet With You and Discuss Findings**

Regular Accountability through Timely, Accurate Financial Reporting

**GLM, Inc.**

**Accounting and Bookkeeping**

**Tax Planning and Preparation**

**Financial and Business Consultation**

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# How You Benefit

- No need to hire and train a bookkeeping employee, thereby saving on payroll.
- We focus on isolating the key numbers generated by your business.
  - Superior Numbers = Superior Decisions
- Letting us take care of your accounting functions, leaves you more time to concentrate on growing your business.
- We understand the practical needs of small business and take a pro-active approach to your business with current technology, keeping you ahead of the curve.
- Skilled, professional problem solving. Your situation becomes understandable and solvable. We work with you to identify real problems, express solutions and develop an action plan that's logical and workable.
- Develop ways to implement additional Customer Acquisition Strategies.
- With our support, you focus on: building your profits, increasing your efficiency, and reducing your overhead.
- You stay focused on your business objectives.

We provide a simple value based pricing structure for delivering accounting and business services. We have developed systems and processes that allow us to provide superior service at comfortable rates.

Cycle Monthly	Cycle Bi-Monthly	Cycle Quarterly
\$600/ Month	\$300/ Month	\$200/ Month
\$7,200/ Year	\$3,600/ Year	\$2,400/ Year

Does Not Include Corporate or Individual Income Tax Returns

Our wide ranging client experience and diversified staff expertise allows us to provide a team approach to your small to medium size business.

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